

**STATE OF NEVADA  
BOARD OF EXAMINERS FOR LONG-TERM CARE ADMINISTRATORS**

**Minutes of Regular Quarterly Board Meeting**

**August 1, 2013  
11:00 a.m.**

**Nevada Early Intervention Services  
2667 Enterprise Road  
Reno, Nevada 89512  
and  
Video Conferencing  
Nevada Early Intervention Services  
3811 W. Charleston Blvd., Ste 112  
Las Vegas, Nevada 89102**

- I. Chair, Margaret McConnell called the meeting to order at 11:05 a.m.
- II. Executive Secretary, Sandy Lampert called the roll and a quorum was present.

Board Members:

Margaret McConnell, Chair  
Douglas Sinclair, Secretary/Treasurer  
Terry Clodt  
Jane Gruner, ADSD

Mary Ellen Wilkinson, Vice Chair  
Lindsay Hansen, M.D.  
Linda Geling

Staff:

Sophia G. Long, Esq. DAG

Sandy Lampert, Executive Secretary

Guests:

Heather Korblic, ADSD  
Robbie Williams, NFA  
Rosemary Womack, The ABBA Group

Donna McCafferty, DPBH  
Lynn Homnick, RFA

III. PUBLIC COMMENTS

IV. APPROVAL OF THE FOLLOWING PROPOSED DISCIPLINARY ACTION

- a. June Cartino – White Pines Care Center – Case No. B-36061
- b. Benton Collins – Ormsby Post Acute Rehab – Case No. B-36062/66

Chair, Margaret McConnell, asked for a motion. Douglas Sinclair motioned to approve the disciplinary actions. Mary Ellen Wilkinson seconded. Motion carried. Terry Clodt abstained.

V. SECRETARY/TREASURER'S REPORTS:

- a. Secretary/Treasurer, Douglas Sinclair, directed the Board to a copy of the minutes from the meeting of May 8, 2013. Chair, Margaret McConnell called for a motion. Douglas Sinclair moved to approve. Terry Clodt seconded. Motion carried.

VI. ADMINISTRATIVE REPORT

Executive Secretary, Sandy Lampert, reported that the Board will be sponsoring an Industry Fair to be held on September 27, 2013, at Brady Industries. ADSD and HCQC will be participating. Ms. Lampert also informed the Board that Credit Cards can now be accepted by the Board for payment of fees.

VII. ADMINISTRATOR LICENSES ISSUED MUST RECEIVE FINAL BOARD APPROVAL WHEN ALL REQUIREMENTS HAVE BEEN MET.

a. Nursing Facility Administrator Licenses Issued

- (1) Banford, Andrew
- (2) Welker, David
- (3) Nicholas, Christopher
- (4) Glum, Derrick

Chair, Margaret McConnell, called for a motion. Mary Ellen Wilkinson moved to approve the Nursing Facility Administrator Licenses. Douglas Sinclair seconded. Motion carried.

b. Residential Facility Administrator Licenses Issued

- (1) Mercado-Shimada, Beatrice
- (2) Bailey, Paul
- (3) McIntyre, Diane
- (4) Cartino, June
- (5) Ghanim, Sarah

Chair, Margaret McConnell, called for a motion. Douglas Sinclair moved to table the approval of June Cartino and approve the remaining licenses. Jane Gruner seconded. Motion carried.

c. Inactive Requests

- (1) Villalobos, Leonarda - RFA
- (2) Smith, Lance – NFA
- (3) McClain, Susan – RFA
- (4) Arciaga, Joel – RFA
- (5) Fravel, Marilyn – RFA
- (6) Liebo, Julie – NFA
- (7) Gorceke, Tina - RFA

Chair, Margaret McConnell, called for a motion. Terry Clodt moved to approve the Inactive License Requests. Jane Gruner seconded. Motion carried.

d. Review of Probationary requirements\*\*(board my go into closed session) “for possible action”

- (1) Julie Liebo – Tabled for next meeting.

VIII. UNFINISHED BUSINESS:

a. RCAL AIT Program Report – Rosemary Womack reported that since July 1, 2012 through June 30, 2013, 79 candidates have completed the AIT program, 55 candidates have been licensed, 6 candidates have either left the state or decided not to exam, 4 candidates have failed the exam and 14 are scheduled to take the exam within the next month. The new 100 hour training is in place. Senior Living University did a great job with the new 60 hour program, and it will be on line as of September 15<sup>th</sup>. The 40 hour Nevada Best Practices is ready. 31 new NFA candidates have completed the Regulation training.

b. NFA lack of AIT Opportunities – Robbie Williams reported that she is working on an AIT. Ms Williams reported that she has met with Rosemary Womack and working with Bob Lang from AHCA to develop a program in Nevada. She will be meeting with Daniel Mathis of NVHCA and Diane Allen of the Perry Foundation. Mary Ellen Wilkinson will be meeting in September with Larry Weiss from the Center for Healthy Aging to determine who at UNR should be contacted regarding the AIT requirement. Rosemary Womack stated that she has a scheduled meeting with Dr. Weiss to talk about education collaboration.

c. Mark McBride to report on his experience at the National Emergence Conference. Mr. McBride was unable to attend the meeting, however, he sent a statement thanking the Board for the opportunity and requesting to make his report at the next Quarterly Board Meeting.

IX. NEW BUSINESS:

X. DEPUTY ATTORNEY GENERAL'S REPORT – Sophia Long, Deputy Attorney General, discussed some adopted changes to the Open Meeting Law including:

- (1) AB 65 – Supporting material and contact person must be included on every agenda and all supporting documents must be uploaded to the website. It also allows a Board to cure violations of the Open Meeting Law.
- (2) AB 445 will become effective January 1, 2014, and will require that all agendas be posted to the state website.

XI. BOARD MEMBER COMMENTS

XII. PUBLIC COMMENTS - Donna McCafferty informed the Board of the Bureau's name change to the Division of Public and Behavioral Health. Bureau Chief is Kyle Devine and HCQC's mission remains the same.

XIII. TIME/DATE/LOCATION OF NEXT REGULAR QUARTERLY MEETING – The next meeting will be held on Thursday, October 24, 2013 at 9:00 a.m.

XIV. ADJOURNMENT – Chair, Margaret McConnell, called for a motion. Terry Clodt moved to adjourn. Lindsay Hansen, M.D. seconded. Motion carried.

Respectfully submitted:

*Sandy Lampert*

Sandy Lampert  
Executive Secretary

Attested:

*Douglas Sinclair*

Douglas Sinclair  
Secretary/Treasurer